

Governance Structure: Composition, Powers and Responsibilities

ADMINISTRATOR

SECRETARIAT

(provided by NZ Tech)
Daily administrative support
Meeting support
Report collation
Operation of website and complaints facility

PROGRAMME DIRECTOR

(provided by NZ Tech)

- Liaises with Independent Reviewer, OC, Signatories
- Manages the Secretariat
- Manages complaints process
- Manages annual report process
- Manages budget
- Reports on finance / expenditure to Signatories

SIGNATORIES

- Approve Code amendments before binding decision
- Approve admission of new signatories before binding decision
- Appoint OC members
- Fund Programme Director & Secretariat

OVERSIGHT COMMITTEE (OC)

- Chair elected by OC members
- Chair acts as spokesperson for The Code
- OC makes binding decisions:
 - Admission of new signatories (with agreement from Signatories)
 - Termination of a Signatory (Chair can initiate process and will terminate via consensus decision of OC, or where equally divided votes, will cast tiebreaking vote)
 - Code amendments (with agreement from Signatories)
- OC must comprise a **minimum of 7 members** of which **3 must be independent**
- OC receives / reviews annual signatory reports
- OC is a forum for discussion & deliberation
- OC nominates and appoints **Independent Reviewer**

OC MEMBERSHIP

- Tier 1 membership Signatories
- NZTech (CE)
- Netsafe (CE)
- Government
- Māori (Independent)
- Civil Society (Independent)
- Industry (Independent)

INDEPENDENT REVIEWER

- Reviews Signatories reports
- Drafts evaluation report
- Makes recommendations to OC